



North Hays County Emergency Services District #1

P.O. Box 1604, Dripping Springs, TX. 78620



MINUTES OF January 17, 2023, REGULAR MEETING

Approved February 21, 2023

Commissioners Present

President Dennis Lane
Vice President Bob Luddy
Treasurer Darrell Debish
Secretary Cristina Nelson
Assistant Treasurer Staci Dement

Others Present

Comptroller Pamela Reynolds, SMHC EMS
Chief David Smith, SMHC EMS
Assistant Chief Matt Weinberg, SMHC EMS
Accountant Kayla Cochran, SMHC EMS
Fire Chief Scott Collard, NHC ESD 6
District Administrator Doug Fowler, North Hays EMS
Administrative Assistant Bodie Hudson, North Hays EMS

Commissioners Present via Teleconference

None

Commissioners Absent

None

A. CALL TO ORDER 5:00 pm

B. CITIZEN COMMUNICATION - None

C. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.

- a. Approve and accept the minutes for the Regular Board Meeting on December 20, 2022
- b. Approve and accept the January 2023 Treasurer's Report
- c. Approve and accept the 2nd Quarter (Oct-Dec) Investment Report
- d. Consider acknowledgement of the District Calendar and Task List
- e. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
- f. Consider acknowledgement of the District Administrator's Response Activity Report
- g. Consider acknowledgement of the District Administrator's Personal Time Log
- h. Approve and accept the January 2023 mail log
- i. Approve and accept January 2023 Disbursements
- j. Approve and accept HdL Sales Tax Report

Motion by Commissioner Luddy to approve Consent Agenda as written. 2nd by Commissioner Debish. Motion passed unanimously.

D. REPORTS

- a. Ryan Rosborough with Construction Update
Ryan reported that the budget has not had any changes since last report. The schedule is waiting on pending permits. City of DS has issued a Conditional Building Permit based on: 1) Providing permit from TxDOT (still waiting) and 2) Providing OSS permit (Still waiting on County)
Flynn has a pending change order based on request by City of DS for impervious pavers.
City Engineer is requesting an on site drainage easement from retainage pond to property line.
He is also requesting and update on correspondence on off site drainage easement on neighboring property.
There has been a change in location of Fire Water Tank which could result in change order for construction.
Also, change order on sprinkler system pending.



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- b. North Hays County Fire/Rescue (NHCFR)

Included in Pre-Meeting Packet

- c. San Marcos Hays County EMS (SMHC EMS)

Chief Smith reported the Employee survey has been completed and will be reviewed at the next SMHC EMS Board Meeting. They are working internally on being efficient yet being prepared. The new communication tower will soon be online.

Matt Weinberg reported that there were approximately 200 calls this last month. The response time is trending in the right direction yet not where it was a year ago. He reported that among new hires, there were 11 enrolled in the academy.

Pam reported that she is conducting an audit at this time. The financials look good and we are in the black.

- d. District Administrator

Facility Maintenance

- M69 Gate malfunctioning – repaired same day.
- Water service changed from tank water to City water service

New Ambulances & Vehicle Maintenance

- New Units – chassis currently in production with a 2-22/2023 delivery to Castroville

SAFE-D – 2-4 February 2023

- Kalahari Reservations made
- Each room is listed to have up to 4 guests (2 adults and 2 children)
- 2:00 pm Friday through 12:00 pm Saturday
- Feb 3, 5:30 pm - VFIS Client Appreciation Dinner at the Salt Lick RSVP by 1/27/2023
- Feb 3, 5:30-8:30 - AGCM Client Reception at Sortino’s Italian Kitchen (Kalahari restaurant) RSVP by 1/20/2023

- e. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Weekly report included in pre-meeting packet.

E. COMMITTEE UPDATES

- a. Community Outreach Committee (Dement & Luddy)

SMHC EMS cost for Founders Day 2023 will be \$9500.00. Discussion was held on how to split cost with the City of DS. It was decided to revisit this issue next month as an agenda item.

- b. Website/Facebook Committee (Debish & Luddy)

Nothing new to report.

- c. Finance Committee (Debish & Dement)

Signed and submitted Quarterly Report

- d. Budget & Long-Range Planning Committee (Lane & Debish)

Nothing new to report.



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- e. Future property acquisitions and stations (Nelson & Lane)

Discussion was held on new land possibility west of McGregor on Hwy 290 West.

Mayor is working with Scenic Land Holdings in attempt to acquire the land and then negotiate a deal with North Hays EMS for the west station.

- f. Public Information Officer (Nelson)

No requests for public information have been made since the last Board meeting.

Nothing new to report.

F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

Release of Lien has been filed.

G. New Business

1. See Supplemental Agenda for Election Items

The Supplemental Agenda will be reviewed at the January 31 Special Meeting.

2. Approve and accept statements and oaths of office for reappointed Commissioners.

Oaths and statements were taken, signed, and submitted by Commissioners Dennis Lane and Bob Luddy.

3. Action regarding election of officers.

Motion was made by Commissioner Luddy for all officers to remain in their current positions. Seconded by Commissioner Debish. Motion passed unanimously.

4. Review Designation of Local Government Records Management Officer

After review, there was no change made in Local Government Records Management Officer.

5. Discuss and consider the District Administrator's performance evaluation.

The Board went into Executive Session to discuss District Administrator's performance evaluation at 6:49 and reconvened at 7:06.

The Board discussed and decided that the evaluation would be presented to the DA before the January 31 Special Meeting.

With no further business, the meeting was adjourned.

ADJOURNMENT 7:07 pm.