



# North Hays County Emergency Services District #1

P.O. Box 1604, Dripping Springs, TX. 78620



**MINUTES OF November 15, 2022, REGULAR MEETING**

**Approved December 20, 2022**

**Commissioners Present**

President Dennis Lane  
Vice President Bob Luddy  
Secretary Cristina Nelson  
Treasurer Darrell Debish  
Assistant Treasurer Staci Dement

**Others Present**

Comptroller Pamela Reynolds, SMHC EMS  
Chief David Smith, SMHC EMS  
Assistant Chief Matt Weinberg, SMHC EMS  
Assistant Chief Jim Swisher, SMHC EMS  
District Administrator Doug Fowler, North Hays EMS  
Administrative Assistant Bodie Hudson, North Hays EMS  
Fire Chief Scott Collard, North Hays ESD 6  
Ryan Rosborough, AG/CM

**Commissioners Present via Teleconference**

None

**Commissioners Absent**

None

**A. CALL TO ORDER 5:01 pm**

**B. CITIZEN COMMUNICATION - None**

**C. CONSENT AGENDA**

*All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.*

1. Approve and accept the minutes for the Regular Board Meeting on October 18, 2022
2. Approve and accept the November 2022 Treasurer’s Report
3. Consider acknowledgement of the District Calendar and Task List
4. Consider acknowledgement of the District Administrator’s Status of Projects and Repairs Report
5. Consider acknowledgement of the District Administrator’s Response Activity Report
6. Consider acknowledgement of the District Administrator’s Personal Time Log
7. Approve and accept the November 2022 mail log
8. Approve and accept November 2022 Disbursements
9. Approve and accept HdL Sales Tax Report
10. Annual Review and Approval of District Financial Policy (Annual Review Requirement)
11. Review and approve Procurement Guideline SOG 1-6

**Motion by Commissioner Debish to approve Consent Agenda absent items 10 and 11. 2<sup>nd</sup> by Commissioner Luddy. Motion passed unanimously.**

**D. REPORTS**

1. Ryan Rosborough with Construction Update  
*Ryan reported that we are still waiting on city permits to start construction. Working through the fact that impervious coverage in the ETJ is 35% rather than 50%. Checking with City of DS to see if decomposed granite can be used. Other options include storage tanks or pervious pavers. Sidewalks are required by City*



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*but paying for a variance could be better option. Waiting to hear from TxDOT on Hwy entrances. Delay on permits is pushing back construction start time*

2. North Hays County Fire/Rescue (NHCFR)

*Chief Collard reported that there were 278 total calls last month. Of the 278 calls, 180 were EMS and 5 were Fire. Busiest Times were Monday and 4:00 pm. Stats are included in handout in pre-meeting packet.*

3. San Marcos Hays County EMS (SMHC EMS)

*Chief Smith reported that he received the contract between SMHC EMS and North Hays EMS from attorneys and is reviewing it. He will send over to North Hays EMS this evening. Also, SMHC EMS has new hire openings and has received 40 applications. Matt Weinberg reported that the CAD system is being reworked. Pamela reported that an audit is scheduled for January 23<sup>rd</sup>. She stated that the North Hays EMS budget is secure.*

4. District Administrator

*DA Fowler reported that the remote control stanchion at Station 69 was struck and subsequently repaired. As of November 10<sup>th</sup>, 2022, the new chassis were not yet in production.*

*Community Activity:*

*October 20- Sycamore Springs Elementary School Fall Festival and Stop the Bleed at Station 71*

*October 31- Halloween at ESD 6 Station 74 (Belterra)*

*November 9- Farmers Market*

*Future Events-*

*December 3- Christmas on Mercer*

*December 7- CPR and Stop the Bleed Classes at Station 71*

*(Hand out with info included in Pre-meeting packet)*

5. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

*Weekly reports included in the mail with the latest report included in the pre-meeting packet.*

*Construction seems to be on point and traffic moving smoothly*

**E. COMMITTEE UPDATES**

1. Community Outreach Committee (Dement & Luddy)

*Nothing new to report.*

2. Website/Facebook Committee (Debish & Luddy)

*Nothing new to report.*

3. Finance Committee (Debish & Dement)

*Still working on numbers for permit fees with City of DS*

4. Budget & Long-Range Planning Committee (Lane & Debish)



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*Nothing new to report.*

5. Future property acquisitions and stations (Nelson & Lane)

*Nothing new to report.*

6. Public Information Officer (Nelson)

*No requests for public information have been made since the last Board meeting.*

*Nothing new to report.*

## **F. STANDING AGENDA ITEMS**

1. Legal update. Input from and legal questions for John Carlton

*Contract with SMHC EMS is finished.*

*Contract with Terracon was received and sent to Ryan Rosborough to work with Terracon to make adjustments.*

## **G. NEW BUSINESS**

1. Discussion and possible action related to Starfire Electric's failure to compensate Subcontractor Loftin Equipment-supplier of the generator.

*Nothing new to report*

2. Discussion and possible action related to the City of DS Permit fees.

*There were no new numbers to discuss*

3. Discussion and possible action related to the FY2023 through FY 2027 Contract for Service with SMHC EMS.

*Chief Smith will send the contract to Doug this evening after reviewing.*

4. Discussion of Commissioners' terms of office expiring at year end.

*The expiration of terms was acknowledged with the expectation that Walt Smith would re-appoint current commissioners.*

With no further business, the meeting was adjourned.

**ADJOURNMENT 5:49 pm.**