



North Hays County Emergency Services District #1

P.O. Box 1604, Dripping Springs, TX. 78620



MINUTES OF December 20, 2022, REGULAR MEETING

Commissioners Present

President Dennis Lane
Vice President Bob Luddy
Secretary Cristina Nelson
Assistant Treasurer Staci Dement

Others Present

Comptroller Pamela Reynolds, SMHC EMS
Chief David Smith, SMHC EMS
Assistant Chief Matt Weinberg, SMHC EMS
Assistant Chief Jim Swisher, SMHC EM
District Administrator Doug Fowler, North Hays EMS
Administrative Assistant Bodie Hudson, North Hays EMS

Commissioners Present via Teleconference

None

Commissioners Absent

Treasurer Darrell Debish

A. CALL TO ORDER 5:09 pm

B. CITIZEN COMMUNICATION - None

C. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.

1. Approve and accept the minutes for the Regular Board Meeting on November 15, 2022
2. Approve and accept the December 2022 Treasurer's Report
3. Consider acknowledgement of the District Calendar and Task List
4. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
5. Consider acknowledgement of the District Administrator's Response Activity Report
6. Consider acknowledgement of the District Administrator's Personal Time Log
7. Approve and accept the December 2022 mail log
8. Approve and accept December 2022 Disbursements
9. Approve and accept HdL Sales Tax Report
10. Annual Review and Approval of District Financial Policy (Annual Review Requirement)
11. Review and approve Procurement Guideline SOG 1-6

Motion by Commissioner Luddy to approve Consent Agenda. 2nd by Commissioner Nelson. Motion passed unanimously.

D. REPORTS

1. Ryan Rosborough with Construction Update

DA Fowler reported that he met with Ryan via phone call and discussed the following:

Hays County has not yet, as of this meeting, approved the proposed septic system.

TxDOT has not approved cuts on Heritage Oaks or RR 12 properties.

Engineers requested drain lines go into septic tank. Concerns expressed that this was not a good option.

City of DS asked North Hays EMS to reach out to neighbors regarding a drainage easement. Only one neighbor had an issue with the easement on their property, but it was made clear that there would not be payment for the easement. After discussion with the City of DS, it was determined that North Hays EMS had fulfilled the City's request and the application for permit would be resubmitted.



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2. North Hays County Fire/Rescue (NHCFR)

Included in Pre-Meeting Packet

3. San Marcos Hays County EMS (SMHC EMS)

Chief Smith reported on the staffing situation as follows:

SMHC EMS has offers out to paramedics and are waiting for responses.

There are 12 applicants registered to start the Academy beginning the last week of January.

There are 6 still in training.

SMHC EMS is almost back to full staffing.

Matt Weinberg reported that the First Watch program would be up and running the 2nd week in January.

Chief Swisher reported that all trucks have been winterized and are in good shape. Also that water is being brought into Station 69 until they can get hooked up to local water source.

4. District Administrator

Facility Maintenance

- *Winterization of Station 71 Complete*
 - *Propane tanks filled 12-14-2022*
 - *Generator received annual service on December 9*
 - *Rock salt on site*
 - *Tire cables in place*
 - *Tire socks in place*

New Ambulances & Vehicle Maintenance

New Units – chassis scheduled for shipping on December 22, 2022

- *Working on transporting chassis from Nyle Maxwell Castroville to Frazer in Houston*

Community Activity & Future Events

- *November 24*
 - *Thanksgiving Meal delivered to station 71 for all Medics*
- *December 3 – Christmas on Mercer - ~500 contacts (Very busy)*
- *December 7 – Stop the Bleed and CPR classes cancelled due to lack of attendance*
- *Future Events Scheduled*
 - *January 17 – Last meeting to Call for May 7, 2023 Election*
 - *February 2-4 SAFE-D Conference*
 - *April 28-30 – Founders Day*
 - *May 7 – Election Day*

5. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Weekly reports included in the mail with the latest report included in the pre-meeting packet.

Construction seems to be on point and traffic moving smoothly

E. COMMITTEE UPDATES

1. Community Outreach Committee (Dement & Luddy)

Nothing new to report.



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2. Website/Facebook Committee (Debish & Luddy)
Nothing new to report.
3. Finance Committee (Debish & Dement)
Renewed banking partnership with Prosperity Bank
4. Budget & Long-Range Planning Committee (Lane & Debish)
Nothing new to report.
5. Future property acquisitions and stations (Nelson & Lane)
Nothing new to report.
6. Public Information Officer (Nelson)
No requests for public information have been made since the last Board meeting.
Nothing new to report.

F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton
Release of Lien for Heritage Oaks Property will be ready by the end of the week.

G. NEW BUSINESS

1. Discussion and possible action related to Starfire Electric's failure to compensate Subcontractor Loftin Equipment-supplier of the generator.
Carlton recommended that North Hays EMS settle with Loftin Equipment.
The subject of litigation with Starfire will be revisited after the May Election.
After discussion, the following action was taken:

Motion by Commissioner Nelson to authorize President Dennis Lane to sign the Loftin Settlement Agreement. 2nd by Commissioner Dement. Motion passed unanimously.

2. Discussion and possible action related to Board Meeting schedule January through May.
After discussion, the Board approved to keep the Board Meeting schedule January through May.
3. Discuss and consider the District Administrator's performance evaluation.
After discussion, the Board appointed Commissioners Nelson and Luddy to consider DA Fowler's job performance and report back to the Board in January

With no further business, the meeting was adjourned.

ADJOURNMENT 5:40 pm.