



# North Hays County Emergency Services District #1

P.O. Box 1604, Dripping Springs, TX. 78620



## MINUTES - JULY 19, 2022, REGULAR MEETING

Approved August 16, 2022

### Commissioners Present

President Dennis Lane  
Vice President Bob Luddy  
Treasurer Darrell Debish  
Secretary Cristina Nelson

### Others Present

Comptroller Pamela Reynolds, SMHC EMS  
Accountant Kayla Cochran, SMHC EMS  
Assistant Chief Matt Weinberg, SMHC EMS  
Chief David Smith, SMHC EMS  
District Administrator Doug Fowler, North Hays EMS

### Commissioners Absent

Assistant Treasurer Staci Dement

### A. CALL TO ORDER - 5:08 pm

### B. CITIZEN COMMUNICATION

*None*

### C. AGENDA

1. Approve and accept the minutes for the Special Board Meeting on June 21, 2022
2. Approve and accept the minutes for the Regular Board Meeting on June 21, 2022
3. Approve and accept the July 2022 Treasurer's Report
4. Consider acknowledgement of the District Calendar and Task List
5. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
6. Consider acknowledgement of the District Administrator's Response Activity Report
7. Consider acknowledgement of the District Administrator's Personal Time Log
8. Approve and accept the July 2022 mail log
9. Approve and accept July 2022 Disbursements
10. Approve and accept HdL Sales Tax Report

**Motion by Commissioner Luddy to approve the consent agenda. Second by Commissioner Debish. Motion passed unanimously.**

### D. REPORTS

1. Ryan Rosborough with Construction Update

*District Administrator reported the preconstruction conference was attended by 10 contractors. Bids are due by July 20, 2022. The committee will review and rank the packages. The results will be reported to the Board at the August 4<sup>th</sup> meeting.*

2. North Hays County Fire/Rescue (NHCFR)

*Chief Collard reported on several recent fires. He also has personnel on 2-week TIFMAS deployments to fires around the state. Call volume in June was 295.*



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## 3. San Marcos Hays County EMS

*Chief Smith reported on the status of the budget and that the lawyers are reviewing the 2023-2027 contract for service. He reported that beginning October 10 new units or changes from demand to full-time units would occur in North Hays County, Kyle, and San Marcos.*

## 4. District Administrator

*DA Fowler Discussed the plan for the Groundbreaking ceremony on August 6<sup>th</sup>. He also reported on the progress of placing the temporary southeast station in service for Medic 74 at the property of the Driftwood Golf development. This site will suffice until the station with ESD 6 can be renovated to accommodate Fire and EMS personnel. The last item reported was collaboration with Chief Collard on the southeast station.*

## 5. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

*This item was discussed earlier with Chief Smith.*

## E. COMMITTEE UPDATES

### 1. Community Outreach Committee (Dement & Luddy)

*Commissioner Debish reported that he and Commissioner Dement had attended the City of Dripping Springs Comprehensive Plan 2045 meeting on July 15, 2022. Input was given on the EMS needs for plan development.*

### 2. Website/Facebook Committee (Debish & Luddy)

*Commissioner Debish reported several items that needed to be updated on the website, including pictures. DA Fowler to oversee the update.*

### 3. Finance Committee (Debish & Dement)

*Commissioner Debish reported that adoption of the budget earlier satisfied FY2023 budget process.*

#### a. Quarterly (Apr-Jun) Investment Report

*Tabled for next month.*

### 4. Budget & Long-Range Planning Committee (Lane & Debish)

*This item was reviewed during the special meeting that occurred before this meeting. Nothing new to add.*

### 5. Future property acquisitions and stations (Nelson & Lane)

*Commissioner Lane requested that Executive Assistant Bodie Hudson work her magic to find property west and south.*

### 6. Public Information Officer (Nelson)

*Commissioner Nelson reported no requests had been made.*



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## F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

*DA Fowler reported there were two items still pending legal review/comment:*

- *FY2023-2027 Contract for Service with SMHC EMS*
- *Review of the Hays Consolidated ISD Prevailing Wage Rate adopted by the City of Kyle*

## G. NEW BUSINESS

1. Discuss and consider purchase of station appliances in an amount not to exceed \$35,000.

*After discussion the following action was taken:*

**Motion by Commissioner Debish to approve the purchase of appliances in an amount not to exceed \$35,000.00. Second by Commissioner Luddy. Motion passed unanimously.**

2. Discuss and consider action on Resolution Adopting Prevailing Wage Rates

*After discussion the following action was taken:*

**Motion by Commissioner Luddy to approve the Department of Labor Prevailing Wage Scale. Second by Commissioner Debish. Motion passed unanimously.**

3. Discuss and consider action on contract with SoMa Events for coordination and management of Station Groundbreaking Ceremony in an amount not to exceed \$4,500.00

*After discussion the following action was taken:*

**Motion by Commissioner Nelson to approve the contract for service with SoMa Events for coordination and management of the Station Groundbreaking Ceremony in an amount not to exceed \$4,500. Second by Commissioner Luddy. Motion passed unanimously.**

*The Board moved into executive session to discuss personnel issues at 6:04 pm*

*The Board exited executive session at 6:22 pm.*

*No action was taken after executive session.*

**ADJOURNMENT – 6:23 pm**