



North Hays County Emergency Services District #1



P.O. Box 1604, Dripping Springs, TX. 78620

Minutes – February 15, 2022 Regular Meeting

Approved March 15, 2022

Commissioners Present

President Dennis Lane
Vice President Bob Luddy
Treasurer Darrell Debish
Secretary Cristina Nelson
Assistant Treasurer Staci Dement

Others Present

Doug Fowler, NHCESD#1
Chief Scott Collard, NHCESD#6
Chief David Smith, SMHC EMS
Assistant Chief Matt Weinberg, SMHC EMS
Assistant Chief Jim Swisher, SMHC EMS
Jill Rosales, Captain North Hays EMS
Max Wible, Battalion Chief, SMHC EMS
Ryan Rosborough, AG/CM

Commissioners Absent

None

A. CALL TO ORDER 5:06 PM

B. CITIZEN COMMUNICATION

None

C. NEW BUSINESS

1. Oath of Office administered to reappointed commissioners

DA Fowler administered the Oath of Office to reappointed commissioners: Staci Dement, Darrell Debish and Cristina Nelson.

2. Discussion and possible action on hiring Geotechnical/Testing firm for new construction

Ryan Rosborough presented to the Board the top three options for Geotechnical/Testing firm for new construction. They ranked as follows:

- 1) Terracon
- 2) Raba Kistner
- 3) Arias

Mr. Rosborough asked that the Board grant Pres Dennis Lane and/or DA Fowler the authority to negotiate and execute a contract with one of the top three firms for the Geotechnical/Testing position for new construction. The following action was taken.

Motion by Commissioner Debish to grant authority to Pres Dennis Lane and/or DA Fowler to negotiate and execute a contract with one of the top three firms listed above for Geotechnical/Testing position not to exceed \$15,150.00. 2nd by Commissioner Nelson. Motion passed unanimously.

D. CONSENT AGENDA

1. Approve and accept the minutes for the Regular Board Meeting on January 18, 2022
2. Approve and accept the February 2022 Treasurer’s Report
3. Consider acknowledgement of the District Calendar and Task List



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4. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
5. Consider acknowledgement of the District Administrator's Response Activity Report
6. Consider acknowledgement of the District Administrator's Personal Time Log
7. Consider acknowledgement of Commissioner Status of Training
8. Approve and accept the final FY2021 Audit Report
9. Approve and accept SPDPID annual report to Texas Comptroller of Public Accounts
10. Approve and accept SOG 2-1 Records Retention Guideline
11. Approve and accept the February 2022 mail log
12. Approve and accept February 2022 Disbursements
13. Approve and accept HdL Sales Tax Report

**Motion by Commissioner Debish to approve the consent agenda as stated. 2nd by Commissioner Dement.
Motion passed unanimously.**

E. REPORTS

1. Ryan Rosborough with Construction Update
Mr. Rosborough reported that the Architectural Contract for new construction has been executed
2. North Hays County Fire/Rescue (NHCFR)
Chief Collard reported that ESD #6 has 12 new hires to move to shift in March. They have been doing many Prevention calls on new projects. There were 310 calls for the month split 50/50 between fire/accident and medical. Busiest Day was Monday and busiest time 11:00 AM. They are working on Station 77 (Fitzhugh and McGregor).
3. San Marcos Hays County EMS (SMHC EMS)
Chief Smith reported that among their new hires for SMHC EMS were a Human Resource officer and a Comptroller. There is still a staff shortage, and the current staff is working overtime to make up for it. They are working on filling staff positions by expanding their recruiting team and having more presence at EMT schools. Salaries have been raised to be more competitive with surrounding Districts. SMHC EMS is currently working on improving hiring practices by:
Decreasing amount of time it takes to bring new hires on
Furnishing in house education before they go into the field
Reevaluating salary and benefit packages
Increasing stipends for shift work on holidays

Chief Swisher reported that SMHC EMS will provide fully staffed ambulance and ATV for Founder's Day to be paid for by Founder's Day Committee.



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4. District Administrator
 - a. *DA Fowler has coordinated with Chief Smith on areas in which to make changes in the next contract. The major areas for change include:*
 - 1) *A 5-year contract which includes the cost of a second demand (108 hour) ambulance (4 total ambulances)*
 - 2) *Changes in response time reporting to reflect the new box map*
 - 3) *Moving financial reports to quarterly*
 - 4) *Adding our share of a Community Liaison Officer (or other appropriate title)*
 - 5) *Highlighting the cost for SMHC EMS Management Oversight to be in alignment with the other contracted districts*

The plan going forward is to turn the contract over to the attorneys to form the new contract.

5. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Nothing New to Report

F. COMMITTEE UPDATES

1. Community Outreach Committee (Dement & Luddy)

Nothing new to report

2. Website/Facebook Committee (Debish & Luddy)

Picture of the new ambulance to be posted on Facebook.

3. Finance Committee (Debish & Dement)

Nothing new to report

4. Budget & Long-Range Planning Committee (Lane & Debish)

Nothing new to report

5. Future property acquisitions and stations (Nelson & Lane)

Nothing new to report

6. Public Information Officer (Nelson)

Nothing new to report



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G. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

If the increase in Ad Valorem Tax was to be on May ballot, papers had to be turned in by February 19. After discussion, it was decided to wait until November Election.

Board went into Executive Session at 6:07

Board reconvened at 6:43

After reconvening, the Board took the following action:

Motion by Commissioner Debish to allow DA Fowler to send out RFQs for business companies to perform community education and communication pertaining to the need for an increase in Ad Valorem Tax for the District. 2nd by Commissioner Dement. Motion passed unanimously.

ADJOURNMENT 6:45