



North Hays County Emergency Services District #1



P.O. Box 1604, Dripping Springs, TX. 78620

Minutes – January 18, 2022 Regular Meeting

Approved February 15, 2022

Commissioners Present

President Dennis Lane
Vice President Bob Luddy
Treasurer Darrell Debish
Secretary Cristina Nelson
Assistant Treasurer Staci Dement

Others Present

Doug Fowler, NHCESD#1
Chief Scott Collard, NHCESD#6
Chief David Smith, SMHC EMS
Assistant Chief Matt Weinberg, SMHC EMS
Jill Rosales, Captain North Hays EMS
J.T. Payne, Captain North Hays EMS
Ryan Rosborough, AG/CM

Commissioners Absent

None

A. CALL TO ORDER 5:00 PM

B. CITIZEN COMMUNICATION

None

C. CONSENT AGENDA

1. Consider approval of the minutes for the Regular Board Meeting on December 14, 2021
2. Consider approval of the January 2022 Treasurer’s Report
3. Consider approval of the Quarterly (Oct-Dec 2021) Investment Report
4. Consider acknowledgement of the District Calendar and Task List
5. Consider acknowledgement of the District Administrator’s Status of Projects and Repairs Report
6. Consider acknowledgement of the District Administrator’s Response Activity Report
7. Consider acknowledgement of the District Administrator’s Personal Time Log
8. Consider acknowledgement of Commissioner Status of Training
9. Consider acknowledgement of Cristina Nelson as the new Records Management Officer for the Board
10. Consider approval of the January 2022 mail log
11. Consider acknowledgement of January 2022 Disbursements
12. Consider acknowledgement of HdL Sales Tax Report

Motion by Commissioner Debish to approve the consent agenda holding C.2 for discussion. 2nd by Commissioner Luddy. Motion passed unanimously.

After discussion of C.2, the following action was taken

Motion by Commissioner Debish to approve C.2 (January Treasurer’s Report). 2nd by Commissioner Dement. Motion passed unanimously.



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D. REPORTS

1. Ryan Rosborough with Construction Update

Ryan reported that in the Packet Document provided to the board, there was a "Strawman Schedule" showing that completion of the 2 new stations would be approximately October of 2023. The projected budget for completed stations would be just under \$9,000,000.00.

2. North Hays Fire/Rescue (NHCFR)

Chief Collard reported that their staff continued to be affected by Covid. He also reported that calls were up 725 more than the previous year. Out of those calls, 300+ were EMS and 400+ were fire and accidents.

3. San Marcos EMS (SMHC EMS)

Chief Smith reported that their staff was also affected by Covid, and they were in need of additional personnel in several departments.

4. District Administrator

DA Fowler reported:

- a. Holiday meals were provided for on duty personnel for Thanksgiving, Christmas, and New Year's.*
- b. One of the two switches for the new generator has been received. As soon as the second one arrives, both switches and the annunciator will be installed. The generator is scheduled to arrive late February, however, another customer with the same generator might possibly cancel their order which would speed up delivery and installation to late January.*
- c. The shed has been removed from the RR 12 property.*
- d. Follow up on lease space at old fire station 74: There is only one stall available. We need two stalls in order to house all of our vehicles and equipment.*
- e. Replacement generator installed in M74. Previous model was a carburetor and not fuel injected.*

5. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Advisory included in packet.

E. COMMITTEE UPDATES

1. Community Outreach Committee (Dement & Luddy)

Nothing new to report

2. Website/Facebook Committee (Debish & Luddy)

District Facebook postings were made informing public of Covid vaccine and testing sites and times.

3. Finance Committee (Debish & Dement)

Commissioner Dement verified the Quarterly Report



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4. Budget & Long-Range Planning Committee (Lane & Debish)

After Discussion, it was decided to take a closer look at the Long-Range Plan.

5. Future property acquisitions and stations (Nelson & Lane)

Nothing new to report

6. Public Information Officer (Nelson)

Commissioner Nelson will assess the San Antonio Express News Article.

F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

a. *Discussion was held regarding the election of officers for Board Members. It was decided to leave Board as is.*

b. *Discussion was held regarding obtaining or renewing Treasurer's Bond. DA Fowler reported that the expected cost is 1%-2% of coverage (\$50,000.00) being \$500.00 to \$1000.00.*

G. NEW BUSINESS

1. Discussion and possible action on the lease renewal for 14121 W Hwy 290

After discussion, it was decided that DA Fowler would proceed with the lease renewal for 14121 W Hwy 290.

2. Discussion and possible action to purchase equipment for Medic 74 at a cost not to exceed \$110,000.00.

During discussion, DA Fowler reported that the costs associated with these purchases are within the current FY22 budget. After discussion, the following action was taken:

Motion by Commissioner Luddy to purchase equipment for Medic 74 not to exceed \$110,000.00. 2nd by Commissioner Debish. Motion passed unanimously.

3. Discussion and possible action to purchase monitor cot brackets from Frazer not to exceed \$13,000.

This is a \$2,000 authorization increase from Motion #62 passed on August 17, 2021.

During discussion, DA Fowler reported that the original quote was for 4 units and the new quote will be for 5 units. After discussion, the following action was taken:

Motion by Commissioner Luddy to purchase cot brackets from Frazer not to exceed \$13,500. 2nd by Commissioner Debish. Motion passed unanimously.



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4. Discussion and possible action on hiring Architectural and Geotechnical/Testing firms for new construction.

During the discussion, DA Fowler reported that the contract was in the Board Packet. The cost would be approximately \$620,000 with a potential of additional costs such as design changes, etc. After discussion, the following action was taken:

Motion by Commissioner Luddy to approve the contract with RVK Architecture to move forward and not to exceed \$640,000. 2nd by Commissioner Dement. Motion passed unanimously.

5. Discussion and possible action on purchasing a new Frazer ambulance to replace the existing 2015 Horton. Purchase price not to exceed \$340,000.

During the discussion, DA Fowler reported that there were two quotes: One for the same model as the one the District just recently purchased, and the second for a Dodge 5500 with 4-wheel drive. It was decided to go with 4x2. It was also reported that we are due to replace two units this year: one to replace the Horton as the reserve and one to replace either Medic 71 or Medic 72 which are both 2018 models. After discussion, the following action was taken:

Motion by Commissioner Debish to purchase two new 4x2 ambulances not to exceed \$700,000. 2nd by Commissioner Nelson. Motion passed unanimously

6. Discuss and consider the District Administrator's performance evaluation.

Board went into Executive Session at 5:59

Board reconvened at 6:35

After reconvening from Executive Session, the following actions were taken:

Motion by Commissioner Nelson to authorize DA Fowler to investigate the possibility of the District getting on the next ballot for an Ad Valorem tax increase. 2nd by Commissioner Debish. Motion passed unanimously

Motion by Commissioner Debish to authorize Commissioner Lane and Commissioner Luddy to move forward with DA Fowler's performance evaluation. 2nd by Commissioner Nelson. Motion passed unanimously

ADJOURNMENT 6:40