



# North Hays County Emergency Services District #1



P.O. Box 1604, Dripping Springs, TX. 78620

## Minutes – December 14, 2021 Regular Meeting

Approved January 18, 2022

### Commissioners Present

President Dennis Lane  
Vice President Bob Luddy  
Treasurer Darrell Debish  
Secretary Cristina Nelson  
Assistant Treasurer Staci Dement

### Others Present

Doug Fowler, NHCESD#1  
Assistant Chief Chas Humphrey, NHC ESD #6  
Assistant Chief Matt Weinberg, SMHC EMS  
Assistant Chief Jim Swisher, SMHC EMS  
Donna Hurta, SMHC EMS  
Stephen Davis, Extraco Banks  
Jill Rosales, Captain North Hays EMS

### Commissioners Absent

None

#### **A. CALL TO ORDER 5:00 PM**

#### **B. CITIZEN COMMUNICATION**

None

#### **C. CONSENT AGENDA**

1. Consider approval of the minutes for the Regular Board Meeting on November 16, 2021
2. Consider approval of the December 2021 Treasurer's Report
3. Consider acknowledgement of the Updated Long Term Financial Plan FY2022 to FY 2031
4. Consider acknowledgement of the District Calendar and Task List
5. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
6. Consider acknowledgement of the District Administrator's Personal Time Log
7. Consider acknowledgement of Commissioner Status of Training
8. Consider approval of the December 2021 mail log
9. Consider acknowledgement of December 2021 Disbursements
10. Consider acknowledgement of HdL Sales Tax Report
11. Consider approval of Prosperity Bank Authorizations

**Motion by Commissioner Debish to approve the consent agenda holding C.2 for discussion. 2<sup>nd</sup> by Commissioner Dement. Motion passed unanimously.**

*Commissioner Debish explained the extra costs this month due to new ambulance, Heritage Oaks Land Payment and new HVAC's at 111 EMS Dr. All questions were answered in discussion.*

**Motion by Commissioner Luddy to approve C.2 (December Treasurer's Report). 2<sup>nd</sup> by Commissioner Nelson. Motion passed unanimously.**



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## D. REPORTS

### 1. North Hays County Fire/Rescue (NHCFR)

*Chief Humphrey reported that the district experienced 222 calls this month. The busiest station was 74. Busiest Days were Mondays. Busiest times were 8:00am and 5:00pm. He also reported that all available places for employment for firemen have been filled and the applicant process is closed for now.*

### 2. San Marcos Hays County EMS (SMHC EMS)

*Chief Swisher reported that an offer has been placed on a property in San Marcos and they are moving forward with engineering process. A discussion was held on helicopter protocol. All questions were answered. Delayed responses were also discussed. He reported changes have been made in dispatch to speed up response time. The county will be utilizing Next Gen 911 for dispatch, but it will not be available for approximately one year. This will help communication between Travis County and Hays County dispatch. Chief Weinberg reported that there are a few cases of Omicron Covid in hospitals. Also, a Peer Support Program has been developed to help first responders with therapy for PTSD. He reported that the average response time this month was 17.04. There were some delayed responses due to dispatch discrepancies. Discussion was held on need to raise pay for dispatchers to ensure quality.*

### 3. District Administrator

*DA Fowler reported: RFQ's for Architectural and Engineering Services AND Geotechnical and Material Testing are under review. Financing for construction loan to be finalized after meeting. Three new HVAC units have been installed in Station 71 building. The Concrete pad for the generator was poured on Dec 13. Transfer switches are the next item to be installed later this month or early January.*

### 4. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

*Report from Oak Hill Parkway Project included in meeting packet.*

## E. COMMITTEE UPDATES

### 1. Community Outreach Committee (Dement & Luddy)

*Nothing new to report*

### 2. Website/Facebook Committee (Debish & Luddy)

*Nothing new to report*

### 3. Finance Committee (Debish & Dement)

*Nothing new to report*

### 4. Budget & Long-Range Planning Committee (Lane & Debish)

*Curran has furnished Long Range Plan*

### 5. Future property acquisitions and stations (Nelson & Lane)

*Nothing new to report*



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6. Public Information Officer (Nelson)

*Nothing new to report*

## F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

*It was a busy month with the following documents reviewed and/or updated:*

- *Heritage Oaks land sale documents*
- *RFQ for materials testing*
- *RFQ for A & E services*
- *HUD Settlement statement for Heritage Oaks*
- *AGCM contract*
- *Interlocal Agreement with City of DS regarding Fuel Tanks*
- *Extraco Banks loan documents*

## G. NEW BUSINESS

1. Discussion and possible action on Loan Agreement with Extraco Banks, N.A.

*After discussion on loan documents in packet and legal fees for loan, the following action was taken.*

**Motion by Commissioner Nelson to approve loan with Extraco Banks, N.A. for \$7,500,000.00.  
2<sup>nd</sup> by Commissioner Luddy. Motion passed unanimously.**

**Motion by Commissioner Luddy to approve payment of \$3500.00 to Extraco Banks for legal fees associated with the loan. 2<sup>nd</sup> by Commissioner Nelson. Motion passed unanimously.**

2. Discussion and possible action on the lease renewal for 14121 W Hwy 290

*Discussion was held on new lease details and the need for service in that area. It was questioned if there is more space in the Firehouse Business Park and is it available. After the discussion, the following action was taken:*

**Motion by Commissioner Nelson to proceed with lease renewal process at 14121 W Hwy 290.  
2<sup>nd</sup> by Commissioner Dement. Motion passed unanimously.**

**Motion by Commissioner Luddy for DA Fowler to talk to Fire Chief about possibility of leasing more space at Firehouse Business Park location. 2<sup>nd</sup> by Commissioner Dement. Motion passed unanimously.**

3. Discussion and possible action regarding appointment of a North Hays County citizen representative to SMHC EMS Board of Directors

*Commissioner Lane reported that Geoffrey Tahuahua would be willing to serve on the SMHC EMS Board of Directors. Commissioner Luddy reported that Matthew Paul was interested in serving on the same Board. After discussion, the following action was taken:*



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**Motion by Commissioner Dement to appoint Matthew Paul for representative on the SMHC EMS Board. 2<sup>nd</sup> by Commissioner Nelson. Motion passed unanimously.**

4. Discussion and Possible Action to allow Architectural and Geotechnical/Testing RFQ Committees to rank and enter negotiations on RFQ responses

*DA Fowler requested the RFQ committee to rank and enter negotiations on RFQ responses. After discussion, the following action was taken:*

**Motion by Commissioner Dement to authorize RFQ committee to rank Architectural and Geotechnical/Testing applicants and enter into negotiations. 2<sup>nd</sup> by Commissioner Nelson. Motion passed unanimously.**

5. Discuss and consider the District Administrator's performance evaluation

*Discussion was held, but due to the absence of Commissioner Debish (who left at 5:45 for personal reasons) this subject was tabled for next meeting and no action was taken.*

**ADJOURNMENT 6:30**