



North Hays County
Emergency Services District #1
P. O. Box 1604, Dripping Springs, Texas 78620

Approved 2-18-2020

MINUTES

Regular Meeting of the Board of Commissioners
North Hays County Emergency Services District #1
111 EMS Drive, Dripping Springs, Texas, 78620
5:00 p.m. September 17, 2019

- A. Called to order at 5:00 p.m. by Tahuahua and confirmed a quorum.

Commissioners Present

President, Geoffrey Tahuahua
Vice President, Walt Krudop
Secretary, Robert A. Luddy
Treasurer, Dan O'Brien
Asst. Treasurer, Dennis Lane

Commissioners Absent

Others Present

Chief David Smith, SMHC EMS
Deputy Chief Jim Swisher, SMHC EMS
Battalion Chief Matt Weinberg, SMHC EMS
Jolind Tays, SMHC EMS, Controller
Chief Scott Collard, NHCFR
Dr. Kate Remick, Hays County Medical Director
Robert Lamb

Others Absent

Celeste Montgomery, NHCESD1

- B. Recognition of citizens.

1. None Present.

- C. Consideration of the Consent Agenda items.

1. Meeting Minutes for the Regular Board Meeting held August 20, 2019 and Special Meetings of July 12, 2019, August 20, 2019, September 5 2019, September 10, 2019 and September 13, 2019.
2. FTreasurer's Report for August 2019.
3. September 2019 Disbursements.
4. Consider approval of Interlocal Agreement with ESD6 for combined funding of the Opti-Com Vehicle Pre-emption System.

President Tahuahua reports that inter local agreement has been approved by himself and Carlton and is ready.



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O'Brien made a motion to accept all consent agenda items. Lane seconded, and the motion passed unanimously.

D. Reports.

1. North Hays County Fire & Rescue (NHCF/R).
 - a. Construction has not begun on the station, with a projected timeline for start of construction at the beginning of 2020. Station is still in city permitting with no design changes.
 - a. Chief Collard reports that incidents of fire have been decreased due to the burn ban.
 - b. Reports that the usage of ESO software and interfacing with SMHCEMS regarding patient care.
 - c. New fire apparatus is projected to go live October 1 spread across the fire district's current stations with many man-hours of training involved in preparations or the new equipment.
 - d. NHCFR busiest time is Wednesday at noon.
 - b. President Tahuahua commended NHCFR on fire suppression duties performed last month.
2. San Marcos Hays County EMS (SMHC EMS) Monthly Update – Smith, Swisher, Weinberg & Tays reporting.
 - a. Chief Smith reports that updated financials will be available later this week. ESD 9 has increased its operational hours, which has resulted in more SMHC ambulances being available for calls. SMHCEMS has an academy in progress with seven new employees. Call volume has been up with two backfills occurring. Cad is being worked on. Chief reports that we may have to look at moving M73 staffing to different days of the week to address the increase in call volume.
 - b. Tays presented the YTD Statement of Earnings and Patient Revenue for NHC ESD1 (Refer to Statement of Earnings for NHC ESD1 and Patient Revenue handout.)
 - c. Weinberg's report reflected data for the following information starting with the total number of calls for August. 171 calls with 93 transports.
 - d. The 90th percentile response time to Zone A was 00:10:02 (hrs:min:sec) vs target time of 00:09:30 (hrs:min:sec) and Zone B was 00:16:23 (hrs:min:sec) vs target time of 00:18:00 (hrs:min:sec)
 - e. Transports were up (from 68 to 93) for the month of August.
 - f. Wednesday was the busiest day of the week during the month of August, from 8:00 AM to 10:00 PM.
 - g. Number of level zero incidents for the month were at 19. Total level zero time for the month of August was 6:34:31 (hrs:min:sec).
 - h. Vice President Krupp initiated discussion on modification to existing boar room to accommodate the captain that will be placed at the station. Brief discussion on constructing walls vs temporary dividers, with concern about how modifications will affect the eventual sale of the building. The bulk of the discussion centered on flooring.



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General consensus that the existing flooring needs to be replaced throughout the crew quarters and the board room. Krupp's brought several samples of a durable vinyl flooring that looks like wood.

Vice President Krudop made a motion to replace the existing flooring at a cost not to exceed \$13,500 in the crew rooms and meeting room. Motion seconded by Treasurer O'Brien, motion passed unanimously.

3. North Hays County ESD1 District Administrator Monthly Update. Position remains open, President Tahuahua gave the report.
 - a. Office operations. No discussion.
 - b. Presentation of mail. No discussion.
 - c. ESD building use, utilities, maintenance, insurance, repairs and equipment.
 - 1) Status of ventilation/cooling issues at Station #72 (East Station off Hwy. 290)
No discussion.
 - 2) Update on NHC ESD1 building (111 EMS Drive) connection to the City of Dripping Springs sewer system. Having difficulty with application at city. No progress.
 - d. Ambulance maintenance log. No discussion.
 - e. Consider and approve appointment of an ESD1 member to the Dripping Springs Emergency Management Commission. Robert Lamb continues to sit, reports on activities in the Emergency Management Commission. Reports that DSISD is adding audible and visual storm warning systems to several schools in the district and 20 AED's throughout the district and is attempting to convert their AED's to a model that will be compatible with SMHCEMS equipment. DSISD is looking for a member to sit on a safety advisory board, SMHCEMS will fill that role.
 - f. O'Brien mentioned possibility of speaking with DSISD about 290 construction projects in regard to access/egress and travel concerns.
 - g. President Tahuahua recommended appointing Treasurer Dan O'Brien to the Dripping Springs Emergency Management Board.
Motion Made by Dennis Lane to recommend Dan O'Brien serve on Dripping Springs Emergency Management Commission. Seconded by Luddy, passed unanimously.
 - h. Request by Grant Tait for NHCESD1 to participate in Dripping Springs Elementary School Oktoberfest on October 26, 2019. Approved using in-service ambulance. Tahuahua will also attend.
 4. Emergency services vehicle travel accommodation during future US 290/TX 71 interchange construction.
 - a. There is a Oak Hill Commission for the "Y" construction update.
 - b. Tahuahua Spoke with local hospital management and Austin Deputy City Manager about Oak Hill Construction in regards to EMS access.
- E. Committee Updates.
1. District Administrator Search. (Krudop, Tahuahua)
 - a. Update on Strategic Government Resources (SGR) Search. Meeting scheduled for 9/25/2019 at 17:00. General discussion about number of applicants. Applicant information



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will be distributed to commissioners prior to meeting. Commissioners to narrow applicant pool at 9/25 meeting.

2. Community Outreach Committee. (O'Brien, Tahuahua)
 - a. Community Outreach Event & Activity Log.
General discussion of 5 Star ER having a PR event and using a private ambulance provider rather than our 911 ambulance.
 3. Website/Facebook Committee. (O'Brien, Tahuahua)

No discussion.
 4. Finance Committee. (Lane, O'Brien)
 - a. Quarterly Investment Report.
No new discussion.
 5. Budget and Long-Range Planning (L-RP) Committee for FY2020. (Krudop, Lane, O'Brien)
 - a. Post FY2019 contract for EMS services. (Lane, O'Brien)
 - b. Long-Range Plan (L-RP), FY2020 budget update and tax rate approval calendar. (Krudop, O'Brien)
Krudop stated NHC ESD1 has engaged Susan Curran Financial (Accountant) to do the Long-Range Plan moving forward. Krudop distributes cost estimates for long range planning, one is complete, one not. General discussion of long range planning and if the approximately \$20k is a first time fee with \$4,750 annual or in the \$20k is expected annually. O'Brien and Krudop to clarify cost for next meeting.
 6. Future property acquisitions and stations. (Krudop, Tahuahua)
 - a. Lane has contacted a realtor and discussed general ideas about what we are looking for and a general idea of where. Discussion of possible target of 12/Fitzhugh location. Discussion of possible private donor to provide land. O'Brien will contact legal to address possibility of purchasing large property and then sub-dividing and selling for profit.
 7. Hays County Joint Communications Dispatch Center Oversight Committee. (Tahuahua)
 - a. Meeting will happen soon, otherwise no new info.
 8. PIO. No new
- F. Standing agenda items
1. Legal update. Input from and legal questions for John Carlton (Counsel).
 - a. General Discussion about Inter-local with NHCFR
 2. Record Retention Plans.
 - a. Status of Ozark. Records scanning is expected to be complete by the weekend.
- G. New Business
1. New open records requirements from recent legislation.
 - a. Expecting a memo to come from Carlton.
 2. New Open Meetings requirements from recent legislation.



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- a. Open comments by citizens will be changed from beginning of meeting to throughout.
- b. General discussion about how to reasonably allow citizens to speak without monopolizing meeting time. Potentially allowing 3 minutes per speaker with 15 minutes total open comments time.
- c. Discussion of what new open record request means for personal records. Possibly procuring phones and tablets for ESD board members to protect personal information.

Adjourned at 6:26 pm.

Rvw'd: RL