



North Hays County
Emergency Services District #1
P. O. Box 1604, Dripping Springs, Texas 78620

NOTICE OF PUBLIC
MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of North Hays County Emergency Services District No. 1 to be held at North Hays County Emergency Services District No. 1 Building, 111 EMS Drive, Dripping Springs, Texas, 78620 on Tuesday, May 21, 2019 at 5:00PM.

The following agenda items will be considered, and action taken as appropriate:

A. CALL TO ORDER

B. CITIZEN COMMUNICATION

Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary).

C. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.

1. Consider approval of the minutes for Regular Board Meeting March 19, 2019 and April 9, 2019
2. Consider approval of the Treasurer's Report from April 2019.
3. Consider approval for district administrator and administrative assistant to pay bills under \$1,000 between meetings.
4. Consider approval of May Disbursements.
5. Consider approval of interlocal agreement with ESD6 for combined funding of the OPTI-COM system.

D. REPORTS

1. North Hays County Fire/Rescue (NHCFR).
 - a. Status of shared facilities at new Sawyer Ranch Rd station.
2. San Marcos Hays County EMS (SMHC EMS).
 - a. Select date for strategic planning session.
3. District Administrator.
 - a. Presentation of mail.
 - b. ESD building use, utilities, maintenance, insurance, repairs, and equipment. Update on renovation of the septic system.



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- 1) Proposal for replacement or repair of the septic system.
- 2) Approval for a septic site plan by Sunset Construction for a cost of \$1,600. This is needed for the application to connect to the city sewer system.
- 3) Approval for funds not to exceed \$3,500 for landscaping around the central station.
- c. Ambulance maintenance log.
- d. Ambulance remount update.
- e. Sales Tax Collection update. – Sales Tax Assurance (HDL Companies)
- f. Select a date for a budget workshop.
- g. FY 2018 audit update.
4. Emergency vehicle accommodation during US290/TX71 interchange construction.
5. Office operation and processes.

E. COMMITTEE UPDATES

1. Community Outreach Committee. (Lamb, Tahuahua)
 - a. Community Outreach Event & Activity Log.
 - b. Founder’s Day report. (April 26-28, 2019)
2. Website/Facebook Committee. (Lamb, O’Brien, Tahuahua)
 - a. Progress with Caffeine Interactive Technologies.
3. Finance Committee. (Krudop, Lamb, Lane, O’Brien)
 - a. Review and approve quarterly investment report for 1st Quarter 2019.
 - b. Conduct annual review of District’s investment policy and adopt a resolution on same.
4. Budget & Long-Range Planning Committee. (Krudop, Lamb, Lane)
 - a. RFP or alternative for post-FY2019 contract for EMS services.
5. Future property acquisitions and stations. (Krudop, Lamb, Tahuahua)
6. Hays County Dispatch Center Oversight Committee. (Tahuahua)

F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton.
2. Records Retention Plans.
 - a. Social media and email recordkeeping.
 - b. Audit of records scanning project.

G. NEW BUSINESS

1. Election of Officers.

H. Executive Session.

1. Discuss and consider District Administrator performance review.

ADJOURNMENT



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*In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Section 551.074 of the Texas Government Code; discussion of real estate acquisition pursuant to Section 551.072 of the Texas Government Code and/or discussion of security personnel and/or security devices pursuant to Section 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

North Hays County Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Lamb, District Administrator for North Hays County Emergency Services District No. 1 at (512) 829-4356 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.