



North Hays County
Emergency Services District #1
P. O. Box 1604, Dripping Springs, Texas 78620

NOTICE OF
PUBLIC MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of North Hays County Emergency Services District No. 1 to be held at North Hays County Emergency Services District No. 1 Building, 111 EMS Drive, Dripping Springs, Texas, 78620 on Tuesday, December 17, 2019 at 5:00PM.

The following agenda items will be considered, and action taken as appropriate:

A. CALL TO ORDER

B. CITIZEN COMMUNICATION

Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary.

C. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.

1. Consider approval of the minutes for Regular Board Meeting on November 19, 2019 and October 29, 2019 Special Meeting and correction(s) to the October 15 Regular Meeting minutes.
2. Consider approval of the December 2019 Treasurer's Report.
3. Consider approval of December Disbursements.

D. REPORTS

1. North Hays County Fire/Rescue (NHCFR).
 - a. Status of shared facilities at new Sawyer Ranch Rd station.
2. San Marcos Hays County EMS (SMHC EMS).
3. District Administrator.
 - a. Discuss and possible action approving new district administrator authority to make expenditures consistent with authority previously provided to previous district administrator (credit card, debit card, etc.). (Dan)
 - b. Discuss and possible action identifying a designated officer or representative for the Hays County Appraisal District.
 - c. Office operation.



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- d. Presentation of mail.
 - e. ESD building use, utilities, maintenance, insurance, repairs, and equipment.
 - 1) Day Room/Conference Room Plans.
 - 2) Status of ventilation/cooling issue at 290 East Station.
 - 3) Yard maintenance contract.
 - 4) Connection of 111 EMS Dr to City of DS sewer system.
 - a) Status of site survey and application to the City.
 - b) Consider approval of contract with Sunset Construction and fees to the City for the connection.
 - f. Annual Financial Audit.
 - g. Records retention for Board Member notes.
 - h. Discuss and consider submitting required annual report to the Division of Emergency Management through SAFE-D.
 - i. Ambulance maintenance log.
4. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

E. COMMITTEE UPDATES

- 1. Community Outreach Committee. (Tahuahua)
 - a. Community Outreach Event & Activity Log.
- 2. Website/Facebook Committee. (O'Brien, Tahuahua)
- 3. Finance Committee. (O'Brien, Lane)
 - a. Quarterly Investment Report (O'Brien)
- 4. Budget & Long-Range Planning Committee.
 - a. Post-FY2019 contract for EMS services. (O'Brien, Lane)
 - b. Preparation and maintenance of LRP by Susan Curran, CPA.
- 5. Future property acquisitions and stations. (Krudop, Tahuahua)
- 6. Hays County Dispatch Center Oversight Committee. (Tahuahua)
- 7. Public Information Officer (Lane)

F. STANDING AGENDA ITEMS

- 1. Legal update. Input from and legal questions for John Carlton.
- 2. Records Retention Plans.
 - a. Social media and email recordkeeping.
 - b. Status of scanning project with Ozark Scanning.

G. NEW BUSINESS

- a. District Administrator Office and furniture.



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1. Board Recognition.
2. PreAuthorization of Recurring expenses to HireBetter.

ADJOURNMENT

*In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Section 551.074 of the Texas Government Code; discussion of real estate acquisition pursuant to Section 551.072 of the Texas Government Code and/or discussion of security personnel and/or security devices pursuant to Section 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

North Hays County Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Geoffrey Tahuahua, President, North Hays County Emergency Services District No. 1 at (512) 829-4356 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.