



**North Hays County  
Emergency Services District #1**  
P. O. Box 1604, Dripping Springs, Texas 78620

**NOTICE OF  
PUBLIC MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of North Hays County Emergency Services District No. 1 to be held at North Hays County Emergency Services District No. 1 Building, 111 EMS Drive, Dripping Springs, Texas, 78620 on Tuesday, October 15, 2019 at 5:00PM.

The following agenda items will be considered, and action taken as appropriate:

**A. CALL TO ORDER**

**B. CITIZEN COMMUNICATION**

*Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary.*

**C. CONSENT AGENDA**

*All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.*

1. Consider approval of the minutes for Regular Board Meeting September 17, 2019 and Special Board Meeting, September 25, 2019.
2. Consider approval of the September 2019 Treasurer's Report.
3. Consider approval of October Disbursements.

**D. REPORTS**

1. North Hays County Fire/Rescue (NHCFR).
  - a. Status of shared facilities at new Sawyer Ranch Rd station.
2. San Marcos Hays County EMS (SMHC EMS).
3. District Administrative Items.
  - a. Office operation.
  - b. Presentation of mail.
  - c. ESD building use, utilities, maintenance, insurance, repairs, and equipment. Update on renovation of the septic system.
    - 1) Status of ventilation/cooling issue at 290 East Station
    - 2) Connection of 111 EMS Dr to City of DS sewer system.



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- a) Status of site survey and application to the City.
- b) Consider approval of contract with Sunset Construction and fees to the City for the connection.
- d. Ambulance maintenance log. (Will resume in later part of 2019.)
4. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

**E. COMMITTEE UPDATES**

1. District Administrator Search (Krudop, Tahuahua)
2. Community Outreach Committee. (Tahuahua)
  - a. Community Outreach Event & Activity Log.
3. Website/Facebook Committee. (O'Brien, Tahuahua)
4. Finance Committee. (O'Brien, Lane)
  - a. Quarterly Investment Report (O'Brien)
  - b. Discuss and consider action regarding audit for FY 2018-2019
5. Budget & Long-Range Planning Committee.
  - a. Post-FY2019 contract for EMS services. (O'Brien, Lane)
6. Future property acquisitions and stations. (O'Brien, Lane)
7. Hays County Dispatch Center Oversight Committee. (Tahuahua)

**F. STANDING AGENDA ITEMS**

1. Legal update. Input from and legal questions for John Carlton.
  - a. Potential Purchase of Real Estate and District Investment Policy
2. Records Retention Plans.
  - a. Social media and email recordkeeping.
  - b. Status of scanning project with Ozark Scanning.

**G. NEW BUSINESS**

1. Discuss personnel and legal issues related to the search for and appointment of a new District Administrator.
2. Discuss personnel and legal issues related to the District Administrative Assistant Position.
3. Status of past overtime payment to former District Administrative Assistant.
4. Consider approval of a resolution establishing a policy and procedures to receive public comment.
5. Discuss required training hours for Commissioners.
6. Discuss and consider attendance at SAFE-D Annual Conference.

**ADJOURNMENT**



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\*In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Section 551.074 of the Texas Government Code; discussion of real estate acquisition pursuant to Section 551.072 of the Texas Government Code and/or discussion of security personnel and/or security devices pursuant to Section 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

North Hays County Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Geoffrey Tahuahua, President, North Hays County Emergency Services District No. 1 at (512) 829-4356 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.